

**Douglas A. Ducey**  
Governor

**Mario Fontes, L.Ac.**  
Chairman

**Mindy Hayden, L.Ac.**  
Secretary



## Acupuncture Board of Examiners

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**David Geriminsky**  
Executive Director  
director@acupuncture.az.gov

### REGULAR MEETING – April 25, 2018 OPEN SESSION MINUTES

Members of the Arizona Acupuncture Board of Examiners met at 1:00 p.m. on Wednesday, March 28, 2018, at 1740 W. Adams, Boardroom B, Phoenix, Arizona 85007.

#### Board Members Present:

Mario Fontes, L.AC., Chairman  
Mindy Hayden, L.AC., Secretary  
Jennifer Sandoval, L.AC.  
B. Jeffrey Jolley, D.C.  
Susan M. Williams

#### Board Members Absent:

None

**Board Staff:** David Geriminsky, Executive Director

**Attorney General Representative:** Frankie Shinn-Eckberg, Assistant Attorney General

1. **CALL TO ORDER.** Chairman Fontes called the meeting to order at 1:08 p.m.

2. **RECOGNITION OF BOARD MEMBERS**

3. **DECLARATION OF CONFLICTS OF INTEREST – A.R.S. §38-503 – None**

4. **REVIEW, DISCUSSION AND APPROVAL OF BOARD MEETING MINUTES**

a. March 28, 2018 Board Meeting Minutes

Board Member Sandoval moved for the adoption of the March 28, 2018 Regular Board Meeting minutes with Board Member Williams providing a second. The motion passed.

Fontes	Hayden	Williams	Jolley	Sandoval	Vote
X	X	X		X	Aye
					Nay
					Recused
			X		Abstained
					Absent

b. April 11, 2018 Committee Meeting Minutes

Board Member Sandoval moved for the adoption of the April 11, 2018 Committee Meeting Minutes with Board Member Williams providing a second. The motion passed.

Fontes	Hayden	Williams	Jolley	Sandoval	Vote
X		X		X	Aye
					Nay
					Recused
	X		X		Abstained
					Absent

**5. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING APPLICATIONS FOR LICENSURE**

**A. Angela Guerrero**

Executive Director Geriminsky provided a summary of licensure eligibility. The Board reviewed the license applicant chart and packet. Board Secretary Hayden moved to deny licensure to Applicant Guerrero Based on not meeting the eligibility requirements for licensure. Specifically having too few clinical hours as part of her Acupuncture Education. Board Member Jolley seconded. The motion passed.

Fontes	Hayden	Williams	Jolley	Sandoval	Vote
X	X	X	X	X	Aye
					Nay
					Recused
					Abstained
					Absent

**B. Douglas Kim**

Executive Director Geriminsky provided a summary of licensure eligibility. The Board reviewed the license applicant chart and packet. Board Member Jolley moved to grant licensure to Applicant Kim. Board Member Sandoval seconded. The motion passed.

Fontes	Hayden	Williams	Jolley	Sandoval	Vote
X	X	X	X	X	Aye
					Nay
					Recused
					Abstained
					Absent

**C. Vismay Kim**

Executive Director Geriminsky provided a summary of licensure eligibility. The Board reviewed the license applicant chart and packet. Board Member Sandoval moved to grant licensure to Applicant Kim. Board Member Williams seconded. The motion passed.

Fontes	Hayden	Williams	Jolley	Sandoval	Vote
X	X	X	X	X	Aye
					Nay

					Recused
					Abstained
					Absent

D. Elizabeth Knickmeyer

Executive Director Geriminsky provided a summary of licensure eligibility. The Board reviewed the license applicant chart and packet. Board Member Jolley moved to grant licensure to Applicant Kim. Board Member Sandoval seconded. The motion passed.

Fontes	Hayden	Williams	Jolley	Sandoval	Vote
X	X	X	X	X	Aye
					Nay
					Recused
					Abstained
					Absent

E. Jun Bum Lee

Executive Director Geriminsky provided a summary of licensure eligibility. The Board reviewed the license applicant chart and packet. Board Member Sandoval moved to grant licensure to Applicant Kim. Board Member Williams seconded. The motion passed.

Fontes	Hayden	Williams	Jolley	Sandoval	Vote
X	X	X	X	X	Aye
					Nay
					Recused
					Abstained
					Absent

**6. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING APPLICATIONS FOR AURICULAR ACUPUNCTURE CERTIFICATION**

None

**7. CONSENT AGENDA FOR REVIEW, DISCUSSION, AND POSSIBLE ACTION BY THE BOARD ON RATIFICATION OF RENEWAL OF LICENSES/CERTIFICATES ISSUED BY THE EXECUTIVE DIRECTOR TO INDIVIDUALS WHO MET REQUIREMENTS FOR RENEWAL**

*(All items listed under the Consent Agenda are considered to be routine or have been previously reviewed by the Board or the Board’s Designee and may be considered for approval as a single action, unless a Board Member or any other interested party wishes to remove an item for independent review, discussion, and possible action.)*

A. Acupuncture Licenses:

Carol Andrade            Richard Brightheart    Amanda Brown            Melissa Camacho

Pearl Chen	Glenn Earl	Kimberly Fatica	Marguerite Gavel
Sook Lee	Stefanie Lischer Liers	Zhen Liu	April McCollough
David Osborn	Jenna Robarge	Yalda Soha	Katharine Stewart
Katherine Thompson	Gail Thurman	Sandra Ushman	Ellen Vincent
Mayo Wardle	Erin West	Kelly Wylie	

The Executive Director provided an overview of licenses renewed stating each had been reviewed, found eligible, and license was renewed Board Member Sandoval moved to ratify and approve applicants for license renewal listed above with Board Member Jolley providing a second. The motion passed.

Fontes	Hayden	Williams	Jolley	Sandoval	Vote
X	X	X	X	X	Aye
					Nay
					Recused
					Abstained
					Absent

**8. Review, Discussion and Possible Action Regarding Other Applications/ Requests - Continuing Education Provider Request for Course Approval**

a. Foundations of CM

The Board held a lengthy discussion and interviewed the applicant for CE Approval. After discussion, Board Member Sandoval Moved to deny the application to approve CE based on insufficient course structure or defined outcomes for students. The Board encouraged applicant to restructure the course and define a curriculum and then re-submit for CE approval. Board Member Jolley Seconded. The Motion Passed

Fontes	Hayden	Williams	Jolley	Sandoval	Vote
X	X	X	X	X	Aye
					Nay
					Recused
					Abstained
					Absent

b. CPR/AED First Aid

The Board reviewed the CE approval application and found it met all the requirements for approval. Board Member Sandoval moved to approve the course for 2 CEU. Board Secretary Hayden Seconded. The Motion Passed.

Fontes	Hayden	Williams	Jolley	Sandoval	Vote
X	X	X	X	X	Aye
					Nay
					Recused
					Abstained
					Absent

**9. Review, Discussion and Possible Action on Changes to the Statutes/Practice Act and/Or Rule changes to Title 4 - Chapter 8 of the Arizona Administrative Code**

The Boards Executive Director provided an overview of Rules changes discussed and recommended by the Committee on Rules and Auricular Acupuncture including going through line by line each recommendation. See April 11, 2018 Committee Minutes for further detail.

Board Member Jolley moved to approve the draft rules and go forward with the Rule Making Process. Board Secretary Hayden Seconded. The Motion Passed.

Fontes	Hayden	Williams	Jolley	Sandoval	Vote
X	X	X	X	X	Aye
					Nay
					Recused
					Abstained
					Absent

Board Member Jolley moved to accept the recommendations of committee except reducing the amount of CE available from the American Heart Association to 4 cumulative hours from 8. Board member sandoval Seconded. The Motion Passed

Fontes	Hayden	Williams	Jolley	Sandoval	Vote
X	X	X	X	X	Aye
					Nay
					Recused
					Abstained
					Absent

**10. Review, Discussion and Possible Action on Auricular Acupuncture Practice and Possible Amendments to Statute or Rule**

The Board reviewed the recommendations of the committee on statutes, rules and Auricular Acupuncture. See April 11, 2018 Committee Minutes for further detail. After discussion, Board member Jolley moved to approve the Draft Substantive Policy Statement defining parameters for Board Approval of Chemical Dependency Programs as work locations for Auricular Acupuncturists potentially expanding opportunities for work and removing barriers for Auricular Acupuncturists to practice while retaining patient safety. Further, to pursue Rule Changes to the same effect. Board Secretary Hayden Seconded. The Motion Passed.

Fontes	Hayden	Williams	Jolley	Sandoval	Vote
X	X	X	X	X	Aye
					Nay
					Recused
					Abstained
					Absent

**11. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING FUTURE REGULAR MEETING DATES**

May 23, 2018 (teleconference meeting)  
 June 27, 2018  
 July 25, 2018 (teleconference meeting)  
 August 22, 2018 -To be held in Flagstaff  
 September 26, 2018 (teleconference meeting)  
 October 24, 2018 - To be held in Tucson  
 November 28, 2018  
 December 19, 2018 - 3<sup>rd</sup> Wednesday (teleconference meeting)

The Board took no action

**12. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING EXECUTIVE DIRECTOR REPORT**

The Executive Director provided an update on the functions of the Board Office including:

- A. Budget
- B. E-Licensing Solution
- C. Summary of Current Events
- D. Potential legislation impacting the Board and profession

The Board moved by consensus to place a regular review of the Executive Director on the next Agenda

**13. CALL TO THE PUBLIC**

No public Comment was received

**14. DISCUSSION OF ITEMS TO BE PLACE ON A FUTURE MEETING AGENDA – None**

**15. ADJOURNMENT.** Board Member Jolley moved for adjournment and Board member Williams provided a second. The motion passed. The Board adjourned at 2:40 p.m.

Fontes	Hayden	Williams	Jolley	Sandoval	Vote
X	X	X	X	X	Aye
					Nay
					Recused
					Abstained
					Absent

Respectfully Submitted,

David Geriminsky  
 Executive Director

Approved by the Board: